

## DOCTORAL DEGREE CANDIDACY RECOMMENDATION FORM

**INSTRUCTIONS:** Please type all required information and print the form. Send the original copy to the Office of Graduate and Professional Education by April 30 for August degrees, August 31 for December degrees, and January 31 for May degrees. (Form revised: July 2016)

SECTION 1: STUDENT INFORMATION				
STUDENT NAME	STUDENT ID #	STUDENT EMAIL	DEGREE <input type="checkbox"/> PhD <input type="checkbox"/> EDD	MAJOR
IS ANIMAL/HUMAN SUBJECTS BOARD APPROVAL REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, attach signed Animal/Human Subjects form. <input type="checkbox"/> NOT YET DETERMINED Must verify prior to involving humans or animals.		ARE ALL REQUIRED COURSES COMPLETED? <input type="checkbox"/> YES <input type="checkbox"/> NO If no, attach explanation.		
YEAR OF RESIDENCY: From _____ To _____  The residency requirement is one continuous year devoted exclusively to full-time study.	COMPETENCY EXAMINATIONS OR OTHER REQUIRED EXAMS - List Date(s) passed:		QUALIFYING EXAMINATIONS- List Date(s) passed:	
SECTION 2: SIGNATURES FOR APPROVAL				
The signatures below testify that the student has satisfactorily demonstrated the ability to conduct research and has a research project and program of study approved.				
CHAIR: _____ TYPE NAME: _____		COMMITTEE MEMBER: _____ TYPE NAME: _____		
COMMITTEE MEMBER: _____ TYPE NAME: _____		COMMITTEE MEMBER: _____ TYPE NAME: _____		
DEPARTMENT CHAIRPERSON: _____ TYPE NAME: _____		DATE: _____	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	
SECTION 3: COMMITTEE MEMBERS The members of this student's dissertation or education leadership portfolio committee are:				
DISSERTATION CHAIR: _____		MINOR AREA COMMITTEE: _____		
MAJOR AREA COMMITTEE: _____		EXTERNAL COMMITTEE COMMITTEE: _____		
MEMBER: _____		MEMBER: _____		

**DISSERTATION COMMITTEE COMPOSITION:** Each dissertation/education leadership portfolio committee shall consist of not less than four and not more than six members approved through appropriate departmental procedures. At least two members shall represent the major field, one of whom shall be the committee's chairperson. One member shall represent the area of minor study (where appropriate) and at least one member shall be an external examiner chosen from a different academic unit or from outside the University. The chairperson shall have established a record of publication and/or scholarship in the field of the dissertation/execution position paper and shall be a member of the faculty of the University; the definition of faculty shall include professional staff that holds secondary faculty appointments. Faculty who have retired or resigned from the University may chair committees of students whose work began under their direction prior to their retirement or departure from the University. An adviser who is not employed by the University of Delaware may serve as co-chair of the committee providing that the other co-chair meets the conditions state above.

FOR OFFICE USE ONLY		
OFFICE OF GRADUATE AND PROFESSIONAL EDUCATION	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	DATE _____